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20<sup>th</sup> August 2020

Dear Parents and Carers,

### **RE: The re-opening of Hevingham Under 5's and Covid-19**

Firstly, thank you for your patience regarding this information. Schools have been expecting further guidance from the Government over the summer holidays and therefore the decision was made to 'hang fire' before informing our families in case there were any further changes.

This letter is to be read in conjunction with our comprehensive risk assessment that can be found on our website. It has also been produced using the latest Government guidelines on the reopening of school to all year groups, this guidance can be found here –

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

We have also used the following document specific to Early Years;

<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures>

I understand that for many of you, this is the first time that your little one has been to a pre-school setting. Unfortunately, we have been unable to offer your child a transition that would help them to feel confident and happy to leave you at the door on their first session. Sadly, due to current guidelines from the Government, we are not allowed to offer 'settling in' sessions which again is something that we feel is crucial to allow a smooth transition. However, during your child's first session, we are happy for you to spend the first 30 minutes in the Under 5's garden with your child and our practitioners to help them settle in. We ask that only one parent does this and that you use hand sanitizer and wear a mask whilst on site.

Our fabulous team, Beth and Chloe, have also created some films that have been put onto Tapestry, our online learning platform, which I hope you have all been able to access over the holidays. If you need support with accessing them, just email in to the office and someone will give you a call and talk you through it. They are also keen to do a zoom meeting with you once your child has settled in. This is instead of a home visit, again something that we would normally offer, and will give you a chance to chat about your child,



how they have settled in and allow any further important information to be passed on in a more private manner.

Due to our group sizes being so small, we will not be altering drop off and pick up times, but please try to remember to socially distance though when waiting to bring your child in. Please also be mindful that we will need to accept one child at a time, and therefore you will need to wait outside until the parent before you has left. This may take some time as each child will be different with their level of confidence. Upon arrival you will need to use our new video intercom to be 'buzzed in' onto the site, you will be asked if your child or anyone in their household is displaying and symptoms of COVID-19 before being allowed to enter.

We realise that this is not an ideal way for your child to begin their learning journey with us at Hevingham Under 5's, however we have worked really hard on getting a stimulating, enquiry based learning environment in which they will flourish and settle in quickly. If you have any questions or worries, please don't hesitate to email and we will get back to you.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Allison', with a long, sweeping underline.

Mrs Board

Executive Headteacher