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Chair of governors: Rev David Hagan-Palmer  
Head teacher: Mrs Lydia Board  
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## Nursery Sessions

If your child is not entitled to funding or wishes to attend additional sessions (up to 50 weeks per year), our fees are shown below:

Sessions & time	2 years	3 years
Morning 9am-12pm	£19.50	£16.50
Afternoon 12pm-3pm	£19.50	£16.50
Whole Day 9am-3pm	£39.00	£33.00

## Additional Charges

The additional voluntary charges below apply to all nursery users regardless of whether you are taking advantage of the 15/30 hours' free entitlement:

Morning	50p per day
Afternoon	50p per day

## Registration fee

The nursery charges a £10.00 registration fee once a childcare place has been offered. This is voluntary for those families whose child(ren) only access the funding entitlement.

## Retainer fee

The nursery reserves the right to apply a fee (100% contracted hours at current hourly rate) to keep a place open for a long period of absence.

## **Increase in fees**

The nursery may increase fees and will give you written notice of any change at least four weeks in advance.

## **Late collection**

An extra charge will be made for the late collection of a child.

If you collect your child more than 5 minutes late (calculated using office digital time) we will issue a polite reminder, for subsequent occasions there will be an additional charge of £30 per late collection and a surcharge of £10 per 15 minutes after the 1/2 hour which includes the basic cost of keeping two senior members on site to care for a child "after hours". Whilst we have a legal responsibility and a professional duty of care to ensure that a child is looked after if a parent/carer is not in time to collect a child, the nursery must operate within legal ratios and limits.